

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

December 16, 2014
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegard	<u> X </u>	Mr. Susino	<u> X </u>	Dr. Jodry	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Houllier	<u> X </u>	Mrs. Lewis	<u> X </u>
Mr. Zakerowski	<u> X </u>	Mr. Albano	<u> A </u>	Mr. Calhoun	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

Allen B. Shechter from the auditing firm of Alvino & Shechter presented the 2013-2014 audit report. Mr. Shechter stated that based on the examination of the Board's financial statements for the fiscal year ending June 30, 2014, the Board complied with the material financial terms and other applicable compliance terms and conditions that are required.

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VI. CAUCUS

Motion by A. Susino and seconded by M. Lewis to go into caucus to discuss personnel and legal at 7:12 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Dr. Jodry	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Houllier	<u> X </u>	Mrs. Lewis	<u> X </u>
Mr. Zakerowski	<u> X </u>	Mr. Albano	<u> A </u>	Mr. Calhoun	<u> X </u>

Motion by A. Susino and seconded by D. Calhoun to reconvene from caucus at 7:23 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Dr. Jodry	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Houllier	<u> X </u>	Mrs. Lewis	<u> X </u>
Mr. Zakerowski	<u> X </u>	Mr. Albano	<u> A </u>	Mr. Calhoun	<u> X </u>

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Special/Work Meeting of October 14th, the Business Meeting of October 28th, the Special Meeting of November 10th, the Work Session of November 18th, and the Regular Meeting of November 25, 2014.

Motion: L. Houllier Second: R. Burr

All in Favor X Oppose _____

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: A. Susino Second: L. Houllier

All in Favor X Oppose _____

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: None Second: _____.

All in Favor _____ Oppose _____.

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

Mr. Albano resigned from the Board

We met with Mary Pat Angelina to advocate for us regarding financial issues. Senator Beck has been contacted. Assemblyman Casagrande will be contacted also.

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino.

Mrs. Oppegaard X Mr. Susino X Dr. Jodry A

Mr. Burr X Mrs. Houllier X Mrs. Lewis X

Mr. Zakerowski X Mr. Albano A Mr. Calhoun X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: R. Burr Second: L. Houllier.

Mrs. Oppegaard X Mr. Susino X Dr. Jodry A

Mr. Burr X Mrs. Houllier X Mrs. Lewis Abstain 12

Mr. Zakerowski X Mr. Albano A Mr. Calhoun X

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTION - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion: A. Susino Second: M. Lewis
Mrs. Oppegaard X Mr. Susino X Dr. Jodry A
Mr. Burr X Mrs. Houllier X Mrs. Lewis X
Mr. Zakerowski X Mr. Albano A Mr. Calhoun X

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Mr. Susino – Hall of Fame; Acquatic Center – asked for money report; mandatory study hall for athletics

X. OLD BUSINESS

Holiday tree lighting

XI. NEW BUSINESS

Mr. Susino is sad to see John Albano leave the Neptune City Board of Education

Neptune City Board of Education
Tuesday, December 16, 2014
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>October</u>	<u>November</u>	<u>Schools</u>
142	143	Neptune Senior High School
10	10	High Tech (1); Allied Health (4); Wall Communications (3); BioTechnology (2)
35	37	Red Bank High School For Performing Arts (14); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Family and Consumer Science (5)
24	21	Special Education (Out of District)
377	374	Neptune City

588	585	Total Enrollment

Fire Drills: 11/10/14 & 11/24/14 Lockdown Active Shooter 11/12/14

Student Suspension Report: Three - October
Student Suspension Report: Two - November

Missing Child Report: None - October
Missing Child Report: None - November

Enrollment Report for October: 377 Neptune City
Enrollment Report for November: 374 Neptune City

Discussion

Band and Chorus Update – Band and 5th grade visit to the Senior Center on the 22nd
PTO Update – Ugly sweater day on the 16th / Silverball Fundraiser on the 17th
PARCC Update
Food drive by National Junior Honor Society was successful

Approval (s):

See Section C

Reports Filed:

Audit Summary - Summary of the information from the Auditor's Report FYE 6/30/14
NJ Smart SMID, Staff, SID, Special Education and State reports (ASSA)

DOCUMENT A-1

Informational Material:

- 1 . Enrollment as of November 30, 2014
2. Nurses Report for November, 2014

CORRESPONDENCE

December 16, 2014

None

Neptune City Board of Education
December 16, 2014
Business Meeting

**1. EDUCATION
RESOLUTIONS**

1. To approve NJSSNA conference for Michelle Lynn on March 27, 2015 in Iselin, NJ, at a cost of \$239.00.
2. To approve 8th Grade Washington trip scheduled for May 28 - 29, 2015
3. To approve Board's goals and objectives for the year 2014-2015.

ACTION FOLLOWUP _____.

**2. OPERATIONS
RESOLUTIONS**

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$508,468.25 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of November 30, 2014, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of November 30, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve second reading of the following policies and regulations:

P	5305	Health Services Personnel
P&R	5306	Health Services to Non Public Schools
P&R	5308	Student Health Records
P&R	5310	Health Services
P	5339	Screening or Dyslexia
P&R	5530	Substance Abuse
P&R	5600	Student Discipline/Code of Conduct
P	8505	Wellness Policy/Nutrient Standards for Meals and Other Foods
P&R	2412	Home Instruction Due to Health Condition
P	2417	Student Intervention and Referral Services
P&R	2481	Home or Out-of-School Instruction for a general education Student for reasons other than a temporary or chronic health condition
P	3283	Electronic Communications between Teaching Staff Members and Students
P	4283	Electronic Communications between support Staff Members and Students
P&R	5200	Attendance
P&R	5610	Suspension
P&R	5611	Removal of Students for Firearm Offenses
P&R	5612	Assaults on District Board of Education members or Employees
P&R	5613	Removal of Students for Assaults with Weapons Offenses
P	5620	Expulsion
P	8462	Reporting Potentially Missing or Abused Children

9. To approve contract between Delta-T Group and Neptune City Board of Education for professional services in the Human Services, Nursing and Education fields at the following rates for 2014-2015:
RN - \$41.75; LPN - \$33.00; One to One Aides/Paraprofessionals - \$21.00; Behaviorists - \$30.00; Teachers - \$29.50; Special Education Teachers - \$40.00; Speech Therapist - \$90-\$105; Occupational Therapist - \$90-\$105; Physical Therapist - \$90-\$105
10. To approve tuition contract between Neptune City Board of Education and Woodcliff Academy for one student commencing on December 9, 2014 for the 2014/2015 school year at a per diem rate of \$250.32/day, \$48,311.76/year.
11. Resolution to approve a contract per the proposal submitted by R & R Educational Consultants, LLP, at a fee of \$18,000.00 to study the feasibility of:
 K-12 Regionalization with Neptune Township Public Schools
 Expanding the send-receive relationship with Neptune Township Public Schools
 Expanding the send-receive relationship with Neptune Township to include grades PreK-8
 Other options that might be identified
 Maintaining the current status
12. To approve a resolution that will cap the Board of Education's commitment to tuition and transportation to Red Bank Regional for students enrolled after June 30, 2015 at an amount not to exceed the cost of tuition paid per student at Neptune Township. Students currently attending Red Bank Regional will not be impacted.
13. To accept the 2014 Audit Report:
The Board of Education has reviewed and accepted the Audit Report submitted by Mr. Shechter and hereby acknowledges that there are no recommendations and approves the submission of the Corrective Action Plan pertaining to the 2013-2014 audit.
14. To approve the reorganization meeting date of January 6, 2015.
15. To approve consulting services of Marc Seidenstein, Bilingual Learning Disabilities Teacher, for up to three students at a cost of \$525.00.
16. To approve educational services of Education, Inc., for ten (10) hours at a rate of \$31.72/hour

ACTION FOLLOWUP _____.

**3. PUBLIC RELATIONS
RESOLUTIONS**
None

ACTION FOLLOWUP _____.

**4. PERSONNEL
RESOLUTIONS**

1. To approve Michelle Gionfriddo as a Volunteer as Cheering Coach Assistant for the 2014-2015 school year.
2. To approve Jackie Tinik as 3/4 grade Math teacher for one period per day at a rate of \$6,443.00 per year prorated
3. To approve the following for home instruction for 5 hours/week, beginning on December 4, 2014: Sue Cousins, Tracy Whitt, Sharon Turk.
4. To approve Bethany O'Brien as a Long Term Substitute to continue to March 1, 2014 at a salary of \$45,100.00 prorated.

5. To approve Family Medical Leave for Rachael Twigg to begin on December 1, 2014
6. To approve Lee Michael Keeling as a full-time Music Teacher for the 2014-2015 school year on Step 1, \$45,100.00 beginning January 1, 2015
7. To approve Melissa Murphy as a full-time Art Teacher for the 2014-2015 school year on Step 1, \$45,100.00 beginning January 1, 2015
8. To approve Irene Tsambas as Part-Time (.55) Teacher for the 2014-2015 school year; Step 1, \$24,805 (.55) beginning January 1, 2015
9. To approve Susan Cousins as Part-time (.55) Teacher for the 2014-2015 school year; Step 5+M, \$27,544 (.55) beginning January 1, 2015
10. To approve revised 2014-2015 salaries for the following support staff effective 1/1/15:

Dennis Cottrell	63,000.00
Robert Swallow	31,250.00
Kevin Folk	29,200.00
Steven Reynolds	18,700.00
Linda Smith	47,050.00
Tracy Brand	32,160.00
Donna Comforti	33,670.00
Lindsay Gough	17,610.00
Anne Slattery	18,300.00
D. LaConti	18,300.00
J. Tinik	18,000.00
L. McEvoy	18,000.00
Kathleen Rossi	17,610.00
Stacy Pecchia	17,610.00

ACTION FOLLOWUP _____.